

Estd -1955



# A.P.Sen Memorial Girls' PG College

Charbagh, Lucknow.

{Affiliated to University of Lucknow NAAC A++ Grade}



**Admission Year**

**2026- 2027**

**Bachelor of Arts (BA)**

**Bachelor of Commerce (B.Com)**

**Bachelor of Business Administration (BBA)**

**Bachelor of Computer Application (BCA)**

**Master of Art (MA) Hindi, Sociology**

**PROSPECTUS**





## A.P. Sen College at a Glance

### LOCATION:

A. P. Sen Memorial Girls' PG College is a 100-year-old premier girls' institution of the city. A. P. Sen College has a unique advantage, being located in the hearts of bustling Charbagh area while enjoying the calm of sprawling gardens and running over a campus area of approximately, 3 acres. Established in 1955, it is a government aided college located 500 meters from Charbagh Railway Station with easy access to transport and bus facilities.

### BRIEF HISTORY:

The institution originated in the form of MAHAKALI PATHSHALA in the year 1902. It was given recognition under the name of HARIMATI BALIKA VIDYALAY. Aim was to provide education to Bengalis in their own language. It received temporary recognition for High School and Intermediate from UP Board in 1933 by the name - JUBILEE GIRLS SCHOOL. Permanent recognition was granted in 1944 for High School and in 1947 for Intermediate Classes.

The Degree Section came into existence in 1955 as an affiliated College of University of Lucknow. 12 subjects are offered in UG classes. It is run by a Managing Committee registered under the Societies Registration Act 1860. Right from the beginning the Management has had world famous luminaries like Dr. Radha Kamal Mukherjee, Dr. Radhakumud Mukherjee, Sri. A.C. Banerjee etc. Foremost among them was Sri Atul Prasad Sen an advocate, poet, lyric, singer, composer (63 Geet) social worker, educationist, philanthropist and literateur, in short, a versatile genius and a multifaceted personality. It was after him that the college was named from JUBILEE GIRLS DEGREE COLLEGE to A. P. SEN MEMORIAL GIRLS DEGREE COLLEGE in 1991.

After B.Com, Post graduate classes started in 2001 upgrading it to a PG College. The journey does not stop here. College became a research centre in 2017-18 and at present around 70 research scholars in almost all departments are actively pursuing their research for doctoral degree under the able guidance of well qualified faculty of A.P. Sen Memorial Girls PG College.

Soon after the pandemic, Hon'ble Chief Minister of Uttar Pradesh decided to open ABHYUDAYA COACHING CENTRES in select districts and Colleges, A P Sen College being chosen with 3 others in Lucknow. Free of cost Coaching of IAS, PCS, NDA, NEET and One day exams is provided to interested students. Our Centre was inaugurated by Hon'ble divisional commissioner, Lucknow Dr. Roshan Jacob and Controller of exams, Lucknow university Mr. V N Tripathi on 12<sup>th</sup> January 2023

Keeping in mind the increase in avenues for students, college has started a study centre of

Uttar Pradesh Rajarshi Tandon Open University in January 2024. 56 courses ranging from Masters to Bachelors, Diploma to Certificate and awareness programme are offered in our Centre S-2111.

ATUL PRASAD SEN CULTURAL CLUB was started in 2024-25 reiterating our mission of overall personality development of our girls and to ensure that along with getting quality education, their roots are deeply embedded in Indian culture.

Skill development courses like Hand embroidery and Beautician courses were started in 2025-26 under PRADHANMANTRI KAUSHAL VIKAS YOJANA and an incubation cell in the College supports students interested in startups to setup their own business.

College very well understands the growing necessity and interest of students in professional courses and is starting BBA and BCA in session 2026-27 with a focus on placement opportunities. Keeping in mind the changing nature of education and to ensure a blend of traditional and modern requirements, we are also introducing Home Science as a subject in BA, in lines with equipping our girls for ONE DISTRICT, ONE CUISINE concept of the Government.

A P Sen College firmly adheres to its vision of making its girls self dependent and goes all out to provide as much facility as possible. Peeved by the plight of accommodation of around 30 outstation students enrolled in the College in 2025-26, we are providing modest HOSTEL FACILITY to our needy girls from the session 2026-27.

Computer courses are a must for any kind of government job as well as for various tasks on the digital platform. A Computer lab was inaugurated on 14<sup>th</sup> January 2026 and College is offering the following COMPUTER COURSES from 2026-27: O level, CCC, ADCA, DCA and basic typing .



## Our Mission

1. To empower Women to assume leadership.
2. To develop critical thinking and responsible citizens.
3. To contribute to the ever-growing knowledge.
4. To ensure quality education.
5. To increase accessibility and inclusivity to knowledge seekers.
6. To make our girls worldly wise.
7. To develop the overall personality of our girls.
8. To instill a sense of responsibility among students.
9. To sustain democratic spaces for creative exploration.
10. To provide an education that helps girls to become self-sufficient.
11. To ensure an enabling environment that provides both roots and WMGs.

We welcome GIRLS - rich and poor; privileged and underprivileged; able and differently abled; Hindi medium and English medium; regular and private students; extroverts and introverts; UP Board and any other Board, from within and outside Lucknow...



## ***The Principal's Message***

***Dear Students, Parents, and Staff,***

*As we embark on a new academic year, I am delighted to share our commitment to aligning with the National Education Policy 2020, which emphasizes holistic education and the overall development of students. Our goal is to nurture Atmanirbhar Students for an Atmanirbhar Bharat, empowering them to become self-reliant and contribute meaningfully to society.*

*One of our key focuses this year is on the overall personality development of our female students. We aim to equip them with the skills and confidence to excel not only in academics but also in co-curricular, vocational, and career aspects. We believe that by nurturing efficient women, we are shaping a brighter future for our nation.*

*However, respectful placement of my girls will occupy the topmost position in my priority list.*

*Furthermore, we are dedicated to giving impetus to Indian Knowledge Systems and reviving Indian culture. Through a blend of traditional wisdom and modern educational techniques, we strive to create a learning environment that celebrates our rich heritage while preparing students for the challenges of the 21st century.*

*I encourage all members of our school community to embrace these initiatives and work together to create a nurturing and empowering environment for our students.*

*Here's to a successful and fulfilling academic year ahead!*


*Warm regards,*

***Prof. Rachana Srivastava***

*Principal*



## ***FACILITIES***

1. *A well-maintained campus area of 3 acres approximately*
  2. *Well-equipped hostel*
  3. *Faculty student mentoring ratio 1:5*
  4. *Average class size 700 sq. ft.*
  5. *Well-ventilated, spacious, airy classrooms.*
  6. *A multi-cuisine canteen with a beautiful fountain.*
  7. *A one-bed infirmary with First Aid facilities.*
  8. *Wi-Fi Campus.*
  9. *Around 10 different cells/committees catering to the creative interests and requirements of the students.*
  10. *Indoor sports facilities.*
  11. *Wide range of academic, co-curricular and extra-curricular activities.*
  12. *Financial aid to students in the form of scholarships.*
  13. *Smart classrooms.*
  14. *Clean, hygienic girls' restroom.*
  15. *Well-equipped laboratories.*
  16. *Rich and exhaustive automated library.*
  17. *Water Cooler providing cold purified water.*
  18. *Playground.*
  19. *CCTV Cameras and a security guard at the gate for security of the students.*
  20. *Ample Parking space.*
  21. *E-Suvidha Kendra*
  22. *Free Abhyudaya coaching for UPSC, UPPSC, SSC etc..*
  23. *Biometric attendance.*
  24. *Interactive smart panel to provide smart hi-tech education.*
  25. *Employment opportunities.*
  26. *Kaushal Vikas Kendras providing free courses of Beautician and Hand Embroidery.*
  27. *Basic Computer Education.*
  28. *Open Air Gym.*
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## Staff Detail

S.No.	Department	Name of Teacher	Designation	Contact No.	E-mail ID
1.	Ancient Indian History & Archaeology	Prof. Nidhi Siddhartha	Professor	9935160579	<a href="mailto:nidhisiddharth77@gmail.com">nidhisiddharth77@gmail.com</a>
2.	Anthropology	Dr. Deepshikha Awasthi	Lecturer	9936827011	<a href="mailto:deepshikhaawasthi@gmail.com">deepshikhaawasthi@gmail.com</a>
3.	Economics	Dr. Monica Awasthi	Assistant Professor	9452589930	<a href="mailto:asstprofmonica@gmail.com">asstprofmonica@gmail.com</a>
4.	Education	Dr. Seema Mishra	Assistant Professor	9125857531	Seema.mphil@gmail.com
5.	English	Ms. Shruti Bose	Lecturer	7905462152	
6.	Hindi	Prof. Madhuri Yadav Prof. Usha Pathak Smt. Kanchan Kumari Mishra Dr. Suman Devi Singh	Professor Professor Assistant Professor Assistant Professor	9452872226 9451691100 9696608041 9795952671	<a href="mailto:deepmadhuri2002@gmail.com">deepmadhuri2002@gmail.com</a> <a href="mailto:pathakusha651@gmail.com">pathakusha651@gmail.com</a> kmishra42125@gmail.com drsumanapsen@gmail.com
7.	History and Culture of Asian People	Prof. Monika Srivastava	Professor	9415913181	monikasri03@gmail.com
8.	Physical Education	Prof. Rashmi Srivastava	Professor	9415093280	rashmiavi2008@rediffmail.com
9.	Political Science	Prof. Rachana Srivastava Dr. Pooja Shukla	Professor Assistant Professor	9450355908 8887987005	rachanaapsen@gmail.com <a href="mailto:shuklapooja728@gmail.com">shuklapooja728@gmail.com</a>
10.	Sanskrit	Dr. Richa Mukta	Associate Professor	9455508192	richa.mukta@gmail.com
11.	Sociology	Prof. Shweta Tiwari Mrs. Manisha Kumari Dr. Kirti Gaur	Professor Assistant Professor Assistant Professor	9415215662 7007478433 9415089846	shweetasocio@gmail.com manishakumari426@gmail.com <a href="mailto:gaurvivekkirti@gmail.com">gaurvivekkirti@gmail.com</a>
12.	Commerce	Mrs. Vaishali Awasthi Dr. Anupama Tripathi	Assistant Professor Assistant Professor	9174951495 8423147320	vaishaliawasthiprincy@gmail.com



## National Cadet Corps N.C.C.

To develop qualities of character, courage, comradeship, discipline, leadership, secular outlook, spirit of adventure and sportsmanship and the ideals of selfless service among the youth and to make them useful citizens and to create a human resource of organized, trained and activated youth, to provide leadership in all walks of life including in the armed forces and always available for the service of the nation and to provide a suitable environment to motivate the youth to take up career in armed forces, the National Cadet Corps has been setup in the college. Regular parades are held in the college. During the parades the cadets are given training in drill, map reading and classes are conducted on topics like India history and Geography, Indian military History, General Knowledge, leadership qualities and man - management. Basic leadership camp (BLC). Army attachment camp (AAC), Annual Training Camp (ATC), Advance Leadership Camp (ALD), National Integration Camp (NIC), Trekking Camps, Special National Integration Camp (SNIC)etc.

We have one senior wing unit of 20 UP Girls Battalion. **Mrs. Manisha Kumari** is ably guiding the cadets.

## National Service Scheme "Motto - Not me but you"

Two units of N.S.S. are active in the college. The scheme was launched in 1969, Gandhi's centenary year. Aimed at developing students' personalities through community service, NSS is a voluntary association of young people in colleges, universities, and at the +2 level, working for a campus-community linkage. The cardinal principle of the NSS program is that it is organised by students themselves, and that both students and teachers, through their combined participation in community service, gain a sense of involvement in nation-building.

**Objectives of NSS:** To enable the student to understand the community in which they work. To understand themselves in relation to their community. To identify the needs and problems in the community in the solution of which they can be involved. To develop among themselves a sense of social and civic responsibility. Students work for 120 hours in a year and also participate in a special camping program of 7 days under the guidance of the following program officers:

- **Dr. Pooja Shukla &**
- **Mrs. Vaishali Awasthi**





## Abhyudaya Yojana Centre

Mukhyamantri Abhyudaya Yojana is a scheme of the Government of Uttar Pradesh, which was launched on 24th January 2021. The main objective of this yojana is to provide free coaching to students for competitive examinations such as IAS, IPS, PCS, NDA, CDS, and NEET. Through this scheme, all students who are unable to afford expensive outstation coaching due to financial and family constraints will benefit. A P Sen Memorial Girls' PG College has been made a centre for this scheme. It was inaugurated by the Divisional Commissioner of Lucknow, Dr Roshan Jacob, on 12th January 2023. Boys and girls of the college and from outside can avail free coaching in the centre by filling a form, absolutely free of cost. Two 90-minute classes are held on campus daily. The scheme is run by the Department of Social Welfare. Motivational lectures are given by senior IAS Officers. Online classes are also arranged during the examination. The facility is normally available only during college hours. Any aspirant, irrespective of class or caste, can apply.


### Scholarship

Eligible students with 75% of biometric attendance in the college can apply online for post-matric scholarship on the portal (For details, check the Government website for scholarship). A Printout of the online application will then be submitted to the college office, along with the following documents, within the specified time. An SBI account is a must.

Documents to be submitted for Scholarship

1. Income Certificate of the parents/guardian issued by the Tehsildaar.
2. Caste Certificate issued by the Tehsildaar.
3. Self-attested photocopies of
  - a. Bank Passbook
  - b. High School Mark sheet
  - c. Aadhar Card
  - d. Previous year's Mark sheet
  - e. Fee Receipt

In case of any error in filling out the online form, the responsibility will rest solely on the student.



## **Course on Computer Concept (CCC)**

Duration: 80 Hours - (Theory - 32 hrs + Practical - 48 hrs)

This course can also be offered as a 10-day, full-time intensive.

Eligibility: No minimum qualification is required for applying and appearing for the examination in the Course on Computer Concepts (CCC).

Job Role: Computer Operator, Data Entry Operator and Social Media Operator.

Detailed Syllabus: 1. Introduction to computer 2. Introduction to Operating Systems 3. Word processing 4. Spreadsheet 5. Presentation 6. Introduction to the Internet and the WWW 7. E-mail, social networking and e-governance services 8. Digital financial tools and applications 9. Overview of future skills & cyber security.

## **'O' Level (IT) Course**

Duration of the Course: The duration of the 'O' level (IT) course is 520 learning hours, and the minimum period to cover the contents is one year for candidates undergoing 'O' Level after 10+2 and 6 months for candidates undergoing 'O' Level after Graduation.

Practical: The students have to devote 60% of the total time allotted to each module of the course for the practical sessions. Practical assignments have been worked out for each theory module. The Practical examination will be based on the syllabi M1-RS, M2-R5, M3-R5 and M4-R5 modules of 'O' Level course.

Project : 'O' Level (IT) courses has a project as an important component. The project is carried out by the student under guidance and support of faculty and management of Institute / Organization where the student is undergoing training. It is felt that such a project provides an opportunity to the student to apply his / her knowledge and skills to real life problems (including oral and written communication skills). The project should be given utmost importance and priority both by the students as well as the institution's faculty / management in respect of its identification, planning and implementation.

## **'O' Level, Qualification 10+2, One Year**

4 Module : M1-RS Information Technology Tools and Network Basics  
M2-R5 Web Designing & Publishing  
M3-R5 Programming and Problem Solving through Python  
M4-R5 Internet of Things and its Application

For CCC and 'O' Level Computer Courses, student has to fill a form and submit it with enclosures, Classes will be held during college hours only.

College firmly believes that a basic knowledge of computers is a must in today's world. To make students digitally empowered and self-reliant the following courses of Government of India.

Other basic computer courses are also offered in the College.

ADCA :One year

DCA:6 months
























## **LIST OF PRIZES**

1. Overall Highest Marks in
  - BA III
  - B.Com III

	M.A. Sociology (Final)
	M.A. Hindi (Final)
  
2. Highest Marks in
  - B.A. I
  - B.A. II
  - B.Com -I

	B. Com-II
	M.A. Hindi I
	M.A. Sociology I
  
3. Highest Marks Subject-wise & Year-wise I, II, III Year only
  1. English
  2. Economics
  3. Education
  4. Hindi
  5. Anthropology
  6. Sanskrit
  7. Sociology
  8. Political Science
  9. Ancient Indian History
  10. History and Culture of Asian People
  11. Physical Education
  
4. Students who participated in
  1. All India - University/ North Zone
  2. R.D. camp/ L.R.D. Camp
  3. All India Cultural Activity (Dance, Music etc)
  4. N.S.S. (All India Representation in R.D. Camp)
  
5. Student who qualified NET, JRF, SLET
6. 90% and Above Attendance
7. Any other Special prize with the consent of Management Committee

## **MEMORIAL AWARDS**

1. Dr. Onkar Nath Verma and Dr. Rita Nath Verma Memorial Award for Best Student of the College
  2. Mr. Ganpat Rai and Rohit Srivastava Memorial Award for Highest Marks in Education (Final Year)
  3. Mr. Onkar Bahadur Memorial Award for Highest Marks in the College
  4. Mrs. Shubhra Mansingh Memorial Award for Highest Marks in AIH (Final Year)
  5. Mr. Kuldeep Yadav Memorial Award for Best Student of Hindi Department.
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## COLLEGE RULES

1. Be Punctual.
2. Attend college regularly.
3. Do not loiter in the verandah and lawns unnecessarily during classes.
4. Students cannot go outside the college campus during college hours.
5. No outsider is allowed to meet the students during college hours without the permission of the principal.
6. Wear college uniform - The student will be sent back if she wears improper college uniform.
7. 75% attendance essential for appearing in the university examinations in theory as well as in practical classes.
8. Attendance in all college activities is compulsory.
9. Make full use of library facilities available.
10. Disfiguring of walls and furniture is punishable.
11. Must help to keep the campus clean to maintain healthy surroundings.
12. Wearing of I-Card is compulsory.



### College Uniform

U.G. : Light blue and white check kurta, white pant and white dupatta or **college T-shirt** along with **black trousers** or plain light blue saree and check blouse.

P.G.: Light blue kurta white pant and white dupatta or **college T-shirt** along with **black trousers** or plain light blue saree and check blouse

BBA/ BCA: **College T-shirt** along with **black trousers**

Winter Uniform: Black/ Blue Sweater/ Cardigan, Navy Blue Blazer, Black Shoes.





A.P. Sen Memorial Girls' PG College

***ADMISSION 2026-2027***

ADMISSION COMMITTEE

1. Prof. Rachana Srivastava (Chairperson)
2. Prof. Rashmi Srivastava
3. Dr. Richa Mukta
4. Dr. Monica Awasthi
5. Mrs. Vaishali Awasthi
6. Mr. Neeraj Kumar
7. Mr. Rakesh Gupta
8. Mrs. Gauranshi Pandey

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**COURSES OFFERED**

**B. A.**

**B. Com.**

**BBA**

**BCA**

**M.A. (Hindi)**

**M.A. (Sociology)**

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## *A.P. Sen Memorial Girls' PG College*

### **ADMISSION PROCEDURE**

#### **BA (NEP) 4 year Programme - 8 Semesters**

##### **1. Eligibility Criterion :**

- Students seeking admission in BA (NEP) must have passed Intermediate examination of UP Board or equivalent examination recognised by University of Lucknow.
- बी.ए. (एनईपी) में प्रवेश लेने वाले विद्यार्थियों के लिए उत्तर प्रदेश अथवा लखनऊ विश्वविद्यालय द्वारा मान्यता प्राप्त बोर्ड से इंटरमीडिएट परीक्षा उत्तीर्ण होना आवश्यक है।
- If the candidate has passed out from Hindi Sahitya Sammelan Prayagraj and has not passed Intermediate exam with English language, then she will not be eligible for admission.
- यदि अभ्यर्थी ने हिन्दी साहित्य सम्मेलन, प्रयागराज से परीक्षा उत्तीर्ण की है तथा अंग्रेजी भाषा का अध्ययन नहीं किया है, तो वह प्रवेश हेतु पात्र नहीं होगा/होगी।
- The request for refund of fees for withdrawal from the course shall only be entertained if made within 30 days from the date of admission. The refund is subject to 10%
- पाठ्यक्रम से नाम वापसी (Withdrawal) के लिए शुल्क वापसी का अनुरोध केवल प्रवेश तिथि से 30 दिनों के भीतर ही स्वीकार किया जाएगा। शुल्क वापसी में जमा शुल्क का 10% काटा जाएगा, बशर्ते छात्र/छात्रा ने कक्षाओं में उपस्थिति न दी हो।
- The minimum requirement for General and OBC candidates is 40% of marks and for SCs and STs it is 33% of marks in Intermediate or equivalent examination.
- सामान्य एवं ओ.बी.सी. वर्ग के अभ्यर्थियों के लिए न्यूनतम 40% अंक तथा अनुसूचित जाति/जनजाति वर्ग के अभ्यर्थियों के लिए न्यूनतम 33% अंक आवश्यक हैं।

##### **Choice of Subjects in BA (NEP) Four-year programme :**

The student will have to choose two Major (Major 1 and Major 2) and 1 Minor subjects from groups A, B, C, D, E, F, G, H, I, J, K, (One subject from either of the group) of the table given below with the following restrictions: **The subject which has been chosen as major subjects cannot be chosen as a minor subject.**

GROUP	SUBJECT
Group A	Hindi
Group B	English
Group C	Sanskrit
Group D	Ancient Indian History
	History and Culture of Asian People
Group E	Nil
Group F	Education
Group G	Economics
Group H	Physical Education
	Home Science
Group I	Political Science
Group J	Sociology
	Anthropology

- Subjects will be allotted according to the availability of seats.
- No change of subject is permissible after admission.

### **B.Com. (NEP) 4-year programme - 8 Semesters**

#### ***ELIGIBILITY CRITERION:***

Intermediate or equivalent examination with Commerce or Intermediate or equivalent with economics or mathematics as one of the subject of study- For General and OBC candidates, a minimum of 40% marks is required while for SC and ST candidates a minimum of 33% marks is required for admission.

#### ***Documents to be submitted with the admission form:***

- (1) Self-attested photocopy of the Mark Sheet and Certificate of High School Examination or any equivalent examination.
- (2) Attested photocopy of the Intermediate Mark Sheet and Certificate or any equivalent examination.
- (3) Students desiring reservation in admission must submit an attested photocopy of the Caste Certificate from the Tehsildar. **The word 'Reservation' must be written in Red Ink on the first page of the admission form.**
- (4) The students who have not been able to continue their education after Intermediate must submit a photocopy of a notarised Gap Certificate (affidavit) issued by the court.

- (5) Photocopy of Aadhar Card.

***Documents to be submitted at the time of admission:***

1. Original Transfer Certificate.
2. Private students must submit the Provisional Certificate from the Centre Superintendent.
3. Original Character Certificate.
4. Original Gap Certificate.
- (5) Photocopy of Aadhar Card.
- (6) Self-attested photocopy of the Mark Sheet and Certificate of High School Examination or any equivalent examination.
- (7) Attested photocopy of the Intermediate Mark Sheet and Certificate or any equivalent examination.
- (8) Students desiring reservation in admission must submit an attested photocopy of the Caste Certificate from the Tehsildar. **The word 'Reservation' must be written in Red Ink on the first page of the admission form.**

**NOTE FOR CATEGORY CERTIFICATES:**

- The income certificate has to be issued on or after January 1 of the admission year.
- Caste certificate should be issued within 3 years of 1st July of the admission year.

## ***POST GRADUATE PROGRAMME:***

### ***College offers MA in Hindi and Sociology***

A candidate will be eligible for admission to Post Graduate courses if she has completed BA I B.Sc. I B.Com. or its equivalent from any University recognized by University Grants Commission.

स्नातकोत्तर पाठ्यक्रमों में प्रवेश हेतु अभ्यर्थी के पास विश्वविद्यालय अनुदान आयोग द्वारा मान्यता प्राप्त किसी विश्वविद्यालय से बी.ए./बी.एससी./बी.कॉम. अथवा उसके समकक्ष परीक्षा उत्तीर्ण होना आवश्यक है।

In case a candidate seeks admission in the subject, which she has studied in graduation the eligibility will be as per rules of University of Lucknow:

-45% marks in Graduation for General/ OBC.

- 40% marks in Graduation for SC/ST candidates.

यदि अभ्यर्थी उसी विषय में प्रवेश लेना चाहता/चाहती है, जिसका अध्ययन उसने स्नातक स्तर पर किया है, तो लखनऊ विश्वविद्यालय के नियमानुसार न्यूनतम अर्हतानिम्न प्रकार होगी :

सामान्य / ओ.बी.सी. अभ्यर्थियों के लिए — 45%

अनुसूचित जाति / जनजाति अभ्यर्थियों के लिए — 40%

In case the candidate seeks admission in the subject which she has not studied in graduation, the eligibility will be as follows as per rules of University of Lucknow:

- 50% marks for General/ OBC candidates.

-45% marks for SC/ST candidates.

यदि अभ्यर्थी ऐसे विषय में प्रवेश लेना चाहता/चाहती है, जिसका अध्ययन उसने स्नातक स्तर पर नहीं किया है,

तो लखनऊ विश्वविद्यालय के नियमानुसार न्यूनतम अर्हता निम्न प्रकार होगी :

सामान्य / ओ.बी.सी. अभ्यर्थियों के लिए — 50%

अनुसूचित जाति / जनजाति अभ्यर्थियों के लिए — 45%



**A. P. SEN MEMORIAL GIRLS (PG) COLLEGE, LUCKNOW**

**Professional Courses**

**STUDY SMART – GET SKILLED – GET HIRED**

A. P. Sen Memorial Girls PG College, a 120 year old government aided institution, affiliated to University of Lucknow is starting professional courses in session 2026-27, with the aim of making its students self-dependent.

1. BBA (Bachelor of Business Administration)
2. BCA (Bachelor of Computer application)

Bachelor of Business Administration (BBA)

**OBJECTIVE**

The aim of this course is to make students aware of the various aspects of business and become ATMANIRBHAR

It allows students of any discipline to enter into the field of management.

BBA teaches the students various aspects of effective business management.

Girls will be equipped to start their own startups and become successful entrepreneurs and business managers.

BBA gives students a platform for pursuing courses like MBA and the like,

Students learn how to make business plans, and come up with novel business ideas.

It promotes leadership qualities, decision making ability and enhances communication skills.

It opens numerous avenues and career paths, both in India and abroad.

With the emergence of MNC'S, (Multinational Corporations) scope of BBA is increasing day by day.

**COURSE DETAILS**

The Bachelor of Business administration program aims to focus on those students who are primarily concerned about making a career in various disciplines of management. Nature of the course is professional and equips the student of any stream for basic principles of management and its various aspects like finance, marketing, business statistics, computer application, HR, Retail Etc. Course is exhaustive and in line with the vision and mission of A. P. Sen college, which is to make our girls independent and start a career.



## ELIGIBILITY

Intermediate or equivalent examination in any stream with 50% marks for General and OBC students and 45% marks for SC and ST Students.

Seats	:	60 (Self Finance)
Duration	:	6 semesters
Fee	:	Rs.11,000 per semester

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## **Bachelor of Computer application (BCA)**


### COURSE DETAILS

Bachelor of Computer Applications program aims at developing sharp computability and applicability of ideas and designs, which is gaining importance in today's world.

Knowledge of computers is a must in all jobs whether government or private and is even helpful in learning about new courses like Artificial Intelligence and Cyber Security or in starting own business or startups or any other field of day-to-day life. Under this program, students are introduced to staggering areas of programming, developing, testing and optimizing software solutions of real world problems. Students should be able to provide the industry with viable computing solutions, after completing this program. During this program students are equipped with logical thinking, critical reasoning and ethical values - the basic elements of scientific temperament- to develop as skilled, motivated and professional technocrats.

## ELIGIBILITY

Intermediate or equivalent examination with Mathematics, Computer, Information technology, Computer application, Information practices, Computer technology and maintenance, as one of the subjects, with at least 50% marks for General and



OBC candidates and 45% marks for SC and St. students.

Seats : 60 (Self Finance)  
Duration : 6 semesters  
Fee : Rs.11,000 per semester

#### GENERAL INSTRUCTIONS

The instructions related to admissions and examination will be the same as mentioned in the Act, Statutes, Ordinances, rules and regulations of the University of Lucknow.

If there is a gap in taking admission after Intermediate/ Polytechnic/ Diploma, then an affidavit on rupees 10 stamp paper, certified by notary has to be submitted at the time of admission.

Income/Caste/ Residence certificate has to be submitted as per the rules of University.

All fees deposited at the time of registration will only be refunded as per rules of University grants Commission.

If any candidate gets admission on the basis of false information/improper means/fake Marksheet, her admission shall be treated void and legal action may be initiated.

The reservation benefit shall be given as per the UP Government / University of Lucknow rules.

#### EXTRA BENEFIT

College will adopt a career focused approach and ensure the following along with regular courses.

Regular certification like digital marketing, Excel, Tally etc.


Spoken English and personality development.

Internship opportunities.

Regular placement opportunities.

Support for Startups and ensured career outcomes.

Under special circumstances, Principal may allow fees to be paid in instalments.



Scholarship will be given to meritorious/ needy students.

#### FACILITIES

Smart classrooms

Activities.

Field Visits.

Industry exposure.

Incubation Centre for startups.

Hostel facility.

Canteen.

Fee for BBA Course

Rs.11,000 per semester.

Fee for BCA Course

Rs. 11,000 per semester.

#### SUMMER UNIFORM

Sky blue T-Shirt with college name printed on the back and logo in the front. Black pant. Black shoes.

However, White full-sleeved shirt will be worn on formal occasions. Such as lectures, visits, viva etc.

#### WINTER UNIFORM

Black blazer with college logo on top of summer uniform.

Syllabus link for BBA :-

<https://lkouniv.ac.in/site/writereaddata/siteContent/reviseCurriculumofBBA-WEF-2024-25.pdf>

Syllabus link for BCA :-

[http://udrc.lkouniv.ac.in//Content/DepartmentContent/SY\\_b19bb50f-adb1-406f-ba4f-9149e9273543\\_58.pdf](http://udrc.lkouniv.ac.in//Content/DepartmentContent/SY_b19bb50f-adb1-406f-ba4f-9149e9273543_58.pdf)

**ए0 पी0 सेन मेमोरियल गर्ल्स पीजी कॉलेज, लखनऊ**  
**प्रोफेशनल कोर्सेस (सत्र 2026-27)**

**प्रभावी अध्ययन – कुशल बनो – नौकरी पाओ**

ए0 पी0 सेन मेमोरियल गर्ल्स पीजी कॉलेज, लखनऊ, 120 वर्ष पुराना, सरकारी सहायता-प्राप्त महाविद्यालय है, जो लखनऊ विश्वविद्यालय से संबद्ध है।

छात्राओं को आत्मनिर्भर बनाने के उद्देश्य से महाविद्यालय सत्र 2026-27 से निम्नलिखित प्रोफेशनल कोर्सेस प्रारंभ कर रहा है:

उपलब्ध पाठ्यक्रम:

व्यवसाय प्रबंधन स्नातक (Bachelor of Business Administration) बीबीए

कंप्यूटर अनुप्रयोग स्नातक (Bachelor of Computer Applications) बीसीए

इन पाठ्यक्रमों का उद्देश्य छात्राओं को व्यावहारिक ज्ञान, कौशल और बेहतर रोजगार के अवसर प्रदान करना है।

व्यवसाय प्रबंधन स्नातक (Bachelor of Business Administration) बीबीए

उद्देश्य (OBJECTIVE)

इस पाठ्यक्रम का उद्देश्य छात्राओं को व्यवसाय के विभिन्न पहलुओं से अवगत कराना तथा उन्हें आत्मनिर्भर (Atmanirbhar) बनाना है।

यह कोर्स किसी भी संकाय (stream) की छात्राओं को प्रबंधन (Management) के क्षेत्र में प्रवेश का अवसर देता है।

BBA के माध्यम से छात्राओं को प्रभावी व्यवसाय प्रबंधन के विभिन्न पहलुओं की जानकारी दी जाती है।

छात्राएं अपने स्वयं के स्टार्टअप शुरू करने तथा सफल उद्यमी और व्यवसाय प्रबंधक बनने के लिए सक्षम बनेंगी।

BBA आगे चलकर MBA जैसे उच्च स्तरीय कोर्स करने के लिए एक मजबूत आधार प्रदान करता है।

छात्राएं व्यवसाय योजना (Business Plan) बनाना और नए-नए व्यावसायिक विचार विकसित करना सीखती हैं।

यह कोर्स नेतृत्व क्षमता, निर्णय लेने की योग्यता तथा संचार कौशल को विकसित करता है।

यह भारत और विदेश दोनों में अनेक करियर अवसरों के द्वार खोलता है।

आज के समय में बहुराष्ट्रीय कंपनियों (MNCs) के बढ़ते प्रभाव के कारण BBA की उपयोगिता दिन-प्रतिदिन बढ़ रही है।



## पाठ्यक्रम विवरण (COURSE DETAILS)

Bachelor of Business Administration (BBA) कार्यक्रम उन छात्राओं के लिए बनाया गया है जो प्रबंधन के विभिन्न क्षेत्रों में अपना करियर बनाना चाहती हैं।

यह एक व्यावसायिक (Professional) कोर्स है, जो किसी भी संकाय की छात्राओं को प्रबंधन के मूल सिद्धांतों और विभिन्न विषयों में दक्ष बनाता है, जैसे:

वित्त (Finance)

विपणन (Marketing)

व्यवसाय सांख्यिकी (Business Statistics)

कंप्यूटर अनुप्रयोग (Computer Application)

मानव संसाधन (HR)

रिटेल (Retail) आदि

यह कोर्स व्यापक (Exhaustive) है और ए0 पी0 सेन मेमोरियल गर्ल्स पीजी कॉलेज के दृष्टिकोण एवं मिशन के अनुरूप है, जिसका उद्देश्य छात्राओं को आत्मनिर्भर बनाना और उनके करियर की शुरुआत में सहायता करना है।

## पात्रता (ELIGIBILITY)

इंटरमीडिएट या समकक्ष परीक्षा किसी भी संकाय से उत्तीर्ण

सामान्य एवं OBC वर्ग के लिए: 50% अंक

SC/ST वर्ग के लिए: 45% अंक

अन्य विवरण

सीटें (Seats): 60 (Self Finance)

अवधि (Duration): 6 सेमेस्टर

शुल्क (Fee): ₹11,000 प्रति सेमेस्टर

## कंप्यूटर अनुप्रयोग स्नातक (Bachelor of Computer Applications) बीसीए

### पाठ्यक्रम विवरण (COURSE DETAILS)

बैचलर ऑफ कंप्यूटर एप्लीकेशंस कार्यक्रम का उद्देश्य तीक्ष्ण संगणनात्मक क्षमता और विचारों व डिजाइनों की अनुप्रयोगिता का विकास करना है, जो आज की दुनिया में अत्यधिक आवश्यक है।

आज के दौर में सरकारी और निजी सभी क्षेत्रों में कंप्यूटर का ज्ञान अनिवार्य हो गया है। यह कोर्स **Artificial Intelligence** और **Cyber Security** जैसे आधुनिक क्षेत्रों को समझने में भी सहायक है।

अपना स्वयं का व्यवसाय या स्टार्टअप शुरू करना या दैनिक जीवन के किसी अन्य क्षेत्र में, इस कार्यक्रम के अंतर्गत छात्राओ को प्रोग्रामिंग सीखने, सॉफ्टवेयर विकसित करने, तथा उसका परीक्षण करने और वास्तविक दुनिया की समस्याओं का समाधान किए जाने हेतु विभिन्न व्यापक क्षेत्रों से परिचित कराया जाता है। इस कार्यक्रम को पूरा करने के बाद, छात्राएँ वर्तमान उद्योगो को व्यावहारिक कंप्यूटिंग समाधान प्रदान करने में सक्षम हो जाएंगी। इस कार्यक्रम के दौरान छात्राओ को तार्किक सोच, आलोचनात्मक तर्क और नैतिक मूल्यों से सक्षम किया जाता है - जो वैज्ञानिक दृष्टिकोण के मूल तत्व हैं - ताकि वे कुशल, प्रेरित और पेशेवर तकनीकी विशेषज्ञ के रूप में विकसित हो सकें।

### पात्रता (ELIGIBILITY)

इंटरमीडिएट या समकक्ष परीक्षा में निम्न में से कोई एक विषय होना आवश्यक:

गणित (Mathematics)

कंप्यूटर/आईटी/आईटीईएस

कंप्यूटर एप्लीकेशन

इंफॉर्मेशन प्रैक्टिसेज

कंप्यूटर टेक्नोलॉजी एवं मेंटेनेंस

सामान्य एवं OBC वर्ग: **50% अंक**

SC/ST वर्ग: **45% अंक**

अन्य विवरण

सीटें (Seats): 60 (Self Finance)

अवधि (Duration): 6 सेमेस्टर

शुल्क (Fee): ₹11,000 प्रति सेमेस्टर

## सामान्य निर्देश (GENERAL INSTRUCTIONS)

प्रवेश एवं परीक्षा से संबंधित सभी नियम लखनऊ विश्वविद्यालय के अधिनियम एवं विनियमों के अनुसार होंगे। इंटरमीडिएट या पॉलिटेक्निक के बाद गैप होने पर ₹10 के स्टाम्प पेपर पर नोटरी द्वारा सत्यापित शपथपत्र देना अनिवार्य है।

आय, जाति एवं निवास प्रमाण पत्र विश्वविद्यालय के नियमों के अनुसार जमा करना होगा।

जमा की गई फीस का रिफंड UGC के नियमों के अनुसार होगा।

गलत जानकारी या फर्जी दस्तावेज देने पर प्रवेश निरस्त कर कानूनी कार्रवाई की जा सकती है।

आरक्षण का लाभ उत्तर प्रदेश सरकार एवं विश्वविद्यालय के नियमों के अनुसार मिलेगा।

## अतिरिक्त लाभ (EXTRA BENEFITS)

करियर-उन्मुख शिक्षा प्रणाली

सर्टिफिकेशन कोर्स (Digital Marketing, Excel, Tally आदि)

स्पोकन इंग्लिश एवं पर्सनैलिटी डेवलपमेंट

इंटरनेट के अवसर

नियमित प्लेसमेंट सुविधा

स्टार्टअप सपोर्ट

विशेष परिस्थितियों में, फीस किश्तों में जमा करने की सुविधा

मेधावी एवं जरूरतमंद छात्राओं के लिए छात्रवृत्ति

## सुविधाएं (FACILITIES)

स्मार्ट क्लासरूम

फील्ड विजिट्स

इंडस्ट्री एक्सपोजर

स्टार्टअप के लिए इन्क्यूबेशन सेंटर

हॉस्टल सुविधा

कैंटीन


## फीस (FEE STRUCTURE)

**BBA:** ₹11,000 प्रति सेमेस्टर

**BCA:** ₹11,000 प्रति सेमेस्टर



 **ड्रेस कोड (UNIFORM)**


 **समर यूनिफॉर्म**

स्काई ब्लू टी - शर्ट (कॉलेज का नाम पीछे तथा लोगो आगे प्रिंट किया हुआ)

काला पैंट

काले जूते

औपचारिक अवसरों पर सफेद फुल स्लीव शर्ट

 **विंटर यूनिफॉर्म**

समर यूनिफॉर्म के ऊपर लोगो सहित काला ब्लेज़र

Syllabus link for BBA :-

<https://lkouniv.ac.in/site/writereaddata/siteContent/reviseCurriculumofBBA-WEF-2024-25.pdf>

Syllabus link for BCA :-

[http://udrc.lkouniv.ac.in//Content/DepartmentContent/SY\\_b19bb50f-adb1-406f-ba4f-9149e9273543\\_58.pdf](http://udrc.lkouniv.ac.in//Content/DepartmentContent/SY_b19bb50f-adb1-406f-ba4f-9149e9273543_58.pdf)



## A P Sen Memorial Girls' PG College, Lucknow

### Hostel Guidelines Session 2026-27

A.P. Sen Memorial Girls' College, a 124-year-old government-aided Girls PG college, is establishing a hostel to provide safe and comfortable accommodation, along with basic facilities, for outstation candidates wef. session 2026-27. A Caretaker, a Warden and Assistant Wardens will manage it. The principal shall be the final authority for decisions regarding rules and regulations.

College will provide 4-seater rooms, ceiling fans, a bed, a chair, a table, a mirror and a waste paper basket.

Resident students are required to bring their own mattress, pillow, quilt, blankets, bed linen, towels, curtains, bucket and mug, personal utensils, thermos flask, hot water bottle, thermometer, lock and key, emergency medicines, a duster for dusting their rooms and tiffin boxes.

Entry of visitors inside the hostel rooms is not permissible.

The residents will deal with food, laundry and medical emergencies at their own cost.

In case of a medical emergency, the local Guardian will be informed who is expected to take charge of their ward immediately.

Availability of the local Guardian is a must for availing the hostel facility.

Only 20 seats are available in the hostel located within the campus for a period of only 11 months.

Hostel fee per year

Caution money (one-time refundable)	Rs. 4,000
Room charges	Rs. 10,000
Photo identity card fee	Rs. 100
Electricity charges	Rs. 900
Maintenance/repairs	Rs. 5,000
Security and Staff	Rs. 35,000
Total Charges	Rs. 55,000.



### **Fees payment**

All fees are payable in advance and strictly online.

After payments, students have to inform the hostel authorities of the transaction ID number.

There is no refund of charges once paid.

However, if a first-year resident surrenders her seat before the opening of the hostel by a particular date or forfeits her seat within 3 days of allotment without actually joining the Hostel, she will be entitled to a refund of all dues.

In case a resident leaves the Hostel after one month of the allotment of a seat or in the middle of the semester, she is not entitled to get a refund.

Students will have to pay the entire amount for both semesters at the beginning of the year. Permission of the Warden is required to pay it in two instalments.

Caution money will be refunded within a stipulated period when the student leaves the hostel.

### **Hostel Allotment Procedure**

The allotment to the hostel will be done through an allotment committee consisting of the Principal, Warden and Assistant Wardens.

Applicants seeking allotment to the hostel will be shortlisted for counselling by the allotment committee, which will be based strictly on the merit of the students and on a need basis.

Students securing marks less than 50% will not normally be given a hostel room.


Allotment of the hostel shall be fresh at the start of each academic session.

Allotment to the hostel will be valid till the last day of university examination. The student will have to vacate the hostel within 3 days after the last examination of the academic session is over.

If the student does not vacate the room and puts her lock, her baggage and belongings will be forfeited by the authorities, and there will be no claim for that.

Readmission to the hostel will be cancelled if the resident is found to fall in any of the following categories:

- 1) Irregular stay without prior permission
- 2) indulge in ragging or any indecent activity with other students

- 
- 3) Keeping guests without information
  - 4) Antisocial activities in the hostel or college campus
  - 5) Mischief causing damage to the hostel property
  - 6) If they cease to be a regular student,
  - 7) Or any such Act of the resident which may warrant cancellation of his allotment.

Caution money will be deposited only once and will be refunded in the final year or while permanently vacating the hostel.

### **Requirements**

Undertaking from the student, parents and local Guardian.

Personal details of parents and local Guardian.

Medical record of the resident and medical fitness Certificate.

Hostel identity card.

### **Attendance**

All students in the hostel are expected to fulfil the college's attendance and academic requirements to be eligible for readmission. Any student who has less than 60% attendance in a semester in college will not be readmitted.

All residents are expected to maintain a 75% occupancy at the hostel.

If residents are unable to maintain a 75% residency in the hostel in a particular semester, they may be asked to vacate their rooms in the following semester.

### **Medical emergencies**

Any case of illness should be immediately reported to the Caretaker/ Assistant Warden /Warden.

In case of a medical emergency, line of treatment, hospitalisation, medical fees and all other expenses in this connection will be the responsibility of the resident and her parents / local Guardian.

The local Guardian will take charge of her ward in case of hospitalisation, contagious disease and physical or psychological disorder that cannot be handled in-house.

The responsibility of the hostel ends on admission to the hospital.

It is essential for every resident with a medical condition or allergies to inform the warden upon entry.



## Leaves

No resident will leave the hostel without the prior permission from the Caretaker / Assistant Warden / Warden.

Three different kinds of leave are available to residents: -

Late-night leave.

Night out Leave.

Special leave.

Late Night Leave enables students to stay out of the hostel till 9:00 p.m.

Students, before going out on late nights, have to fill in the leave register and get their leave card signed by the Assistant Warden / Caretaker.

Night out.

Night Out implies being out of the hostel for the night.

Residents have to return by 7:00 a.m. the following day.

All timings should be adhered to.

Special leave.

Long leave with the permission of the caretaker / Assistant warden for a specific medical reason.


Students who proceed on a night out and then, without informing, extend their leave will have their Night-outs and late nights cancelled for 2 weeks.

Normally, it is not possible to combine any one leave with another. For example, late-night leave cannot be converted to night out leave unless it is changed in the register by 7 p.m. This might lead to the cancellation of all hostel leaves available to a resident for 2 weeks.

The college is not responsible for the security of the residents once they step off campus on any leave.

Every resident must inform the Caretaker in writing about her absence from the hostel if she stays outside. In case any Resident remains away from the hostel for more than 7 days without informing the hostel authorities, it will be presumed that she has left the hostel, and the hostel authorities reserve the right to take possession of the room. The luggage of such students will be disposed of in any manner considered suitable.

Leave form or night out form should be signed within 24 hours of leaving the hostel.



Allotment will be cancelled if a girl is found guilty of going out in the name of the local Guardians' place and found somewhere else.

Girls travelling from outstation places should reach their Hostel preferably during the daytime, latest by 700 p.m.

**Visitors to the Hostel.**

Students are encouraged to have visitors, but if the visitor's behaviour or actions become an inconvenience to the administration, the hostel establishment has the right to refuse admission and ask them to leave.

All visitors are required to sign the register at the gate and fill out the visitor's slip and surrender it to the gatekeeper at the time of their departure.

Each student will be responsible for their own visitor.

No visitor is allowed inside the hostel.

Residents may meet the visitor outside the hostel within the campus.

Visitors are not permitted to park their vehicles within the college campus.

No male visitor will be allowed entry into the hostel room.

Only female visitors may visit the resident in the room with permission from the Caretaker / Assistant Warden.

Residents are not allowed to entertain day scholars in their rooms during the day and night.

Residents violating these rules are liable to pay a penalty of Rs 50 every time they do so, and their hostel leave privileges can also be withdrawn for 2 weeks.

Visiting hours on weekdays: 4 p.m. to 7 p.m.

Visiting hours on holidays and weekends: 9:30 A.M. to 12 noon & 4:00 p.m. to 7:00 p.m.

**General discipline rules**


The Warden / Assistant Warden can check the rooms at any time.

Breach of regulations shall render the resident subject to expulsion by the principal upon the recommendation of the warden.

Residents are not permitted to take up part-time or full-time jobs, unless they are like an internship to fulfil their course requirements. If they do so, their hostel seat is automatically cancelled.

Smoking is strictly prohibited.

Students found consuming or possessing alcohol, cigarettes and drugs within



the hostel may be asked to leave the hostel immediately.

Residents are especially requested to switch off lights and fans when not required. A penalty of rupees 50 will be charged each time the light, fan, or music is ON when the resident is not in her room.

No electrical gadgets other than phone chargers, laptops/ computers and hair dryers (below 200 Watt) will be allowed.

Electrical gadgets such as an extra fan, fairy lights, a heater, an immersion rod, an iron kettle, a portable TV, etc., are strictly prohibited, and if found, will be confiscated and returned only at the time the resident leaves the hostel.

Students should not meddle with any electrical wires, bulbs, fans, plug points, meters, etc. Any malfunctioning is to be reported to the caretaker.

Residents should ensure that cleanliness and sanitation are maintained in their rooms, bathroom and corridor. A fine of rupees 50 will be imposed if this code is violated.

Residents may note that they are liable to pay a penalty of Rs. 50 and surrender their caution money on defacing walls, doors, corridors and cupboards by pasting posters, mirrors, notes, etc. with gum, tape, etc.

When a room is shared, both residents are liable to forfeit the amount indicated.

No writing on doors, with permanent markers, is allowed.

Cooking of any type is not permitted in the rooms of Residents. However, an induction appliance may be kept for emergency purposes.

In case of loss of leave card and/or/ and of ID card, a fine of rupees 100 will be charged.

Residents are requested not to use Chinese locks. If residents lose their keys and the lock has to be broken, kindly note that a fine of rupees 250 will apply.

Morning and evening attendance is compulsory for all residents.


A resident is expected to give a month's notice if she wishes to leave the hostel permanently.

Residents are expected to dress appropriately at all times.

The college does not take responsibility for the loss or theft of valuables kept in the rooms.

Joining any form of political agitation is not allowed.

All residents can access the college garden till 10 p.m.



The college reserves the right to revise, modify or change any of these regulations in the hostel guidelines. Residents will also have to abide by all instructions posted on the hostel notice board from time to time.

Residents should be careful not to disturb those studying or resting in their rooms and should resist talking loudly or shouting in the rooms.

Birthdays should be celebrated in such a manner that others don't get disturbed. In case of repeated noise, loud music and disturbance to other residents, a fine of rupees 50 will be imposed every time on those who are involved.

Residents are expected to help in the smooth and efficient functioning of the hostel. For this purpose, two students will be elected from among the residents as the hostel convener and co-convener. They will serve as a link between the students and hostel authorities.

Hostel is a strictly No Ragging Zone.

The following shall amount to acts of gross discipline.

Physical assault or threat to use physical force by carrying of/ use of/ or using any weapons.

Violation of the status, dignity and honour of other students.

Any attempt at bribing or corruption in any manner.

Wilful destruction of institutional property.

Creating ill will or intolerance on religious or communal grounds.

Causing disruption, in any manner, of the academic functioning of the college.

Strict disciplinary action, amounting to expulsion/rustication or a fine, shall be imposed upon the student by the authorities in case any act of indiscipline is observed on campus.

## **छात्रावास दिशानिर्देश सत्र 2026-27**

ए.पी. सेन मेमोरियल गर्ल्स कॉलेज, एक 124 वर्ष पुराना अशासकीय सहायता प्राप्त गर्ल्स पी. जी.

कॉलेज, सत्र 2026-27 से बाहरी छात्राओं के लिए सुरक्षित और आरामदायक आवास के साथ

बुनियादी सुविधाएँ प्रदान करने हेतु एक छात्रावास स्थापित कर रहा है। इसका प्रबंधन एक

केयरटेकर, एक वार्डन और सहायक वार्डनों द्वारा किया जाएगा। नियमों और विनियमों से संबंधित

निर्णयों के लिए प्राचार्य अंतिम प्राधिकारी होंगे।

• कॉलेज 4-सीटर कमरे, छत के पंखे, एक बिस्तर, एक कुर्सी, एक मेज, एक दर्पण और एक

## कूड़ादान प्रदान करेगा।

• निवासी छात्राओं को अपना स्वयं का गद्दा, तकिया, रजाई, कंबल, बिस्तर की चादरें, तौलिये, परदे, बाल्टी और मग, व्यक्तिगत बर्तन, थर्मस फ्लास्क, गर्म पानी की बोतल, थर्मामीटर, ताला और चाबी, आपातकालीन दवाइयाँ, कमरे की सफाई के लिए डस्टर और टिफिन बॉक्स लाना आवश्यक है।

• छात्रावास के कमरों के अंदर आगंतुकों का प्रवेश अनुमेय नहीं है।

• निवासी छात्राएँ भोजन, कपड़े धोने और चिकित्सा आपात स्थितियों का प्रबंध अपने खर्च पर करेंगी।

• चिकित्सा आपात स्थिति में स्थानीय अभिभावक को सूचित किया जाएगा, जिनसे अपेक्षा की जाती है कि वे तुरंत अपनी अभिभावकता संभालेंगे।

• छात्रावास सुविधा का लाभ उठाने के लिए स्थानीय अभिभावक की उपलब्धता अनिवार्य है।

• परिसर के भीतर स्थित छात्रावास में केवल 20 सीटें 11 महीने की अवधि के लिए उपलब्ध हैं।

छात्रावास शुल्क प्रति वर्ष

• जमानत राशि (एक बार, वापसी योग्य) ₹4,000

• कक्ष शुल्क ₹10,000

• फोटो पहचान पत्र शुल्क ₹100

• विद्युत शुल्क ₹900

• रखरखाव/मरम्मत ₹5,000

• सुरक्षा और स्टाफ ₹35,000

कुल शुल्क ₹55,000

शुल्क भुगतान

• सभी शुल्क अग्रिम और केवल ऑनलाइन देय हैं।

• भुगतान के बाद, छात्राओं को लेनदेन आईडी नंबर छात्रावास प्राधिकरण को सूचित करना होगा।

• एक बार भुगतान किए गए शुल्क की कोई वापसी नहीं होगी।

• तथापि, यदि प्रथम वर्ष की निवासी छात्रा, छात्रावास के खुलने से पहले किसी निर्दिष्ट तिथि तक अपनी सीट छोड़ देती है या आवंटन के 3 दिनों के भीतर बिना वास्तव में छात्रावास में शामिल हुए अपनी सीट छोड़ देती है, तो वह सभी देयों की वापसी की पात्र होगी।

• यदि कोई निवासी सीट आवंटन के एक महीने बाद या सेमेस्टर के मध्य में छात्रावास छोड़ती है, तो

वह शुल्क वापसी की पात्र नहीं होगी।

- छात्राओं को वर्ष की शुरुआत में दोनों सेमेस्टर्स का पूरा शुल्क जमा करना होगा। इसे दो किश्तों में जमा करने के लिए वार्डन की अनुमति आवश्यक है।

- छात्रावास छोड़ने पर जमानत राशि एक निर्धारित अवधि के भीतर वापस कर दी जाएगी।

छात्रावास आवंटन प्रक्रिया

- छात्रावास का आवंटन एक समिति द्वारा किया जाएगा, जिसमें प्राचार्य, वार्डन और सहायक वार्डन शामिल होंगे।

- छात्रावास आवंटन के इच्छुक आवेदकों को परामर्श के लिए शॉर्टलिस्ट किया जाएगा, जो पूरी तरह से छात्राओं की मेरिट और आवश्यकता के आधार पर होगा।

- 50% से कम अंक प्राप्त करने वाली छात्राओं को सामान्यतः छात्रावास कक्ष नहीं दिया जाएगा।

- प्रत्येक शैक्षणिक सत्र की शुरुआत में छात्रावास का आवंटन नया होगा।

- छात्रावास का आवंटन विश्वविद्यालय परीक्षा के अंतिम दिन तक वैध रहेगा।

- शैक्षणिक सत्र की अंतिम परीक्षा समाप्त होने के 3 दिनों के भीतर छात्रा को छात्रावास खाली करना होगा।

- यदि छात्रा कमरा खाली नहीं करती है और अपना ताला लगा देती है, तो उसका सामान प्राधिकरण द्वारा जब्त कर लिया जाएगा और उस पर कोई दावा स्वीकार नहीं होगा।

- निम्नलिखित परिस्थितियों में छात्रावास में पुनः प्रवेश रद्द किया जाएगा:

बिना पूर्व अनुमति अनियमित निवास

रैगिंग या अन्य छात्राओं के साथ किसी भी अनुचित गतिविधि में संलिप्तता

बिना सूचना के मेहमान रखना

छात्रावास या कॉलेज परिसर में असामाजिक गतिविधियाँ

छात्रावास संपत्ति को नुकसान पहुँचाना


नियमित छात्रा न रहना

कोई भी ऐसा कार्य जो आवंटन रद्द करने योग्य हो

- जमानत राशि केवल एक बार जमा की जाएगी और अंतिम वर्ष या स्थायी रूप से छात्रावास छोड़ते समय वापस की जाएगी।

आवश्यकताएँ

- छात्रा, अभिभावकों और स्थानीय अभिभावक से उपक्रम (undertaking)

- 
- अभिभावकों और स्थानीय अभिभावक का व्यक्तिगत विवरण
  - निवासी का चिकित्सा रिकॉर्ड और मेडिकल फिटनेस प्रमाणपत्र
  - छात्रावास पहचान पत्र

#### उपस्थिति

छात्रावास की सभी छात्राओं को पुनः प्रवेश के लिए कॉलेज की उपस्थिति और शैक्षणिक आवश्यकताओं को पूरा करना आवश्यक है।

- जिस छात्रा की किसी सेमेस्टर में कॉलेज में उपस्थिति 60% से कम होगी, उसे पुनः प्रवेश नहीं मिलेगा।
- सभी निवासियों के लिए छात्रावास में 75% उपस्थिति बनाए रखना अपेक्षित है।
- यदि किसी सेमेस्टर में 75% उपस्थिति नहीं होती, तो अगले सेमेस्टर में कमरा खाली करने को कहा जा सकता है।

#### चिकित्सा आपात स्थिति

- किसी भी बीमारी की सूचना तुरंत केयरटेकर/सहायक वार्डन/वार्डन को दी जानी चाहिए।
- चिकित्सा उपचार, अस्पताल में भर्ती, शुल्क आदि का पूरा खर्च छात्रा और उसके अभिभावकों/स्थानीय अभिभावक की जिम्मेदारी होगी।
- अस्पताल में भर्ती, संक्रामक रोग या मानसिक/शारीरिक समस्या की स्थिति में स्थानीय अभिभावक जिम्मेदारी संभालेंगे।
- अस्पताल में भर्ती होने के बाद छात्रावास की जिम्मेदारी समाप्त हो जाती है।
- किसी भी बीमारी या एलर्जी की जानकारी प्रवेश के समय देना अनिवार्य है।

#### अवकाश

- बिना अनुमति छात्रावास छोड़ना वर्जित है।
- तीन प्रकार के अवकाश उपलब्ध हैं:

#### लेट नाइट अवकाश

#### नाइट आउट अवकाश

#### विशेष अवकाश

- लेट नाइट अवकाश में छात्रा रात 9 बजे तक बाहर रह सकती है।
- नाइट आउट का अर्थ है पूरी रात बाहर रहना, और अगली सुबह 7 बजे तक वापस आना अनिवार्य है।

- विशेष अवकाश चिकित्सा कारणों से दिया जाता है।
- 7 दिन से अधिक बिना सूचना अनुपस्थित रहने पर कमरा जब्त किया जा सकता है।

#### आगंतुक

- सभी आगंतुकों को गेट पर रजिस्टर में हस्ताक्षर करना होगा।
- कोई भी आगंतुक छात्रावास के अंदर प्रवेश नहीं कर सकता।
- छात्राएँ परिसर के बाहर मिल सकती हैं।
- पुरुष आगंतुकों को कमरे में प्रवेश नहीं मिलेगा।
- केवल महिला आगंतुक अनुमति से आ सकती हैं।

#### सामान्य अनुशासन नियम

- वार्डन किसी भी समय कमरों की जांच कर सकते हैं।
- नियम उल्लंघन पर निष्कासन हो सकता है।
- धूम्रपान पूर्णतः प्रतिबंधित है।
- शराब, सिगरेट और नशीले पदार्थों पर पूर्ण प्रतिबंध है।
- अनावश्यक बिजली उपयोग पर ₹50 जुर्माना।
- केवल चार्जर, लैपटॉप और कम वॉट के हेयर ड्रायर की अनुमति है।
- अन्य विद्युत उपकरण प्रतिबंधित हैं और जब्त किए जाएंगे।
- स्वच्छता बनाए रखना अनिवार्य है, उल्लंघन पर ₹50 जुर्माना।
- दीवारों/दरवाजों को नुकसान पहुँचाने पर जुर्माना लगेगा।
- कक्ष में खाना बनाना वर्जित है।
- आईडी कार्ड खोने पर ₹100 जुर्माना।
- ताला तोड़ने पर ₹250 जुर्माना।
- सुबह और शाम उपस्थिति अनिवार्य है।
- एक महीने का नोटिस देकर छात्रावास छोड़ा जा सकता है।
- कीमती वस्तुओं की जिम्मेदारी छात्रा की होगी।

#### अन्य नियम

- राजनीतिक गतिविधियों में भाग लेना प्रतिबंधित है।
- छात्रावास रैगिंग मुक्त क्षेत्र है।
- गंभीर अनुशासनहीनता पर निष्कासन या जुर्माना लगाया जाएगा।

# Uttar Pradesh Rajsrshi Tandon Open University (UPRTOU)

College is a study centre for the following courses. Admissions are open twice a year, in the month of January and July. Interested students may apply online on the website [www.uprtou.ac.in](http://www.uprtou.ac.in). Study Centre Code is S-2111

## List of Courses

### **Courses**

1. BA - Hindi, English, Sanskrit, History, AIH, Education, Economics, Political Science, Public Administration, Sociology.
2. BLIS - Bachelors in Library and Information Sciences.
3. B.Com
4. BBA
5. MA - Hindi, English, Sanskrit, History, Political Science, AIH, Education, Economics.
6. CCSS (BA subjects) 2 year certificate course in single subject ARTS.
7. MSW- Masters in Social Work
8. M.Com
9. MJMC - Masters in Journalism and Mass Communication
10. DVD
11. ORD Diploma in Rural Development
12. Diploma in Vedic Mathematics
13. DGST - Diploma in Goods and Services Tax
14. DECE - Diploma in Early Childhood Care and Education
15. DCDN - Diploma in Dietetics and Nutrition
16. DHEN - Diploma in Health, Education and Nutrition
17. DWT - Diploma in Web Technology

### **Certificate Courses**

18. CES - Certificate in Environmental Studies
19. Certificate in Applied Criminology
20. CWED - Certificate in Women Empowerment & Development
21. CCV - Certificate in
22. CGST - Certificate in GST
23. CPHT & VA - Certificate in Post Harvest Technology and Value Addition
24. CCMAP - Certificate in Cultivation of Medicinal and Aromatic Plants
25. CLPS - Certificate in Livestock Production System
26. CPIG - Certificate Programme in Gardening
27. COF - Certificate in Organic Farming
28. CNF - Certificate in Nutrition & Food
29. CCCN - Certificate in Child Care and Nutrition
30. CRJMC - Certificate in Rural Journalism & Mass Communication
31. CHR - Certificate in Human Rights
32. CWWT - Certificate in Waste Water Treatment
33. CNDS - Certificate in Natural Resources & Sustainable Development
34. GAS C Certificate in Applied Statistics & Computer
35. CCTT - Certificate in Carpet and Textile Technology
36. CFO - Certificate in Fashion Designing
37. CTD - Certificate in Textile Designing
38. CVM - Certificate in Vedic Mathematics
39. CCC - Certificate in Computer Course
40. CCWD - Certificate in Web Designing & Development
41. CCLA - Certificate course in Linux Administration
42. CCCA - Certificate course in Computer Animation

### **Awareness Programme**

43. APCNF - Awareness Programme in Child Nutrition & Food
44. APCCN - Awareness Programme in Child Care & Nutrition
45. APT
46. APPR - Awareness Programme in Panchayati Raj
47. APDF - Awareness Programme in Dairy Farming
48. APGG - Awareness Programme in Good Governance
49. APKD - Awareness Programme in Kumbh Darshan
50. APAV - Awareness Programme on Antyodaya
51. APAM - Awareness Programme on Ekatom Manavrad
52. APCA - Awareness Programme Citizenship Amendment Act
53. APJK - Awareness Programme on Jammu & Kashmir
54. APSMMF - Awareness Programme on Share markets & Mutual Funds
55. APIBS - Awareness Programme on Insurance & Banking Services
56. APK

ए.पी. सेन मेमोरियल गर्ल्स पी जी कॉलेज, लखनऊ  
एंटी रैगिंग शपथपत्र

मैं शपथपूर्वक यह वचन देता/देती हूँ, कि

1. मेरी पुत्री किसी भी प्रकार का ऐसा बर्ताव या कार्यवाही नहीं करेगी जो कि नियमावली के उपवाक्य 3 के अंतर्गत रैगिंग मानी जाती हो।

2. मेरी पुत्री किसी भी प्रकार की उस कार्यवाही में अपने आप को सम्मिलित नहीं करेगा / करेगी जोकि नियमावली के उपवाक्य के अंतर्गत रैगिंग कही जाती हो।

छात्रा का हस्ताक्षर / नाम .....

अभिभावक का हस्ताक्षर / नाम .....

दिनांक .....



## A.P. Sen Memorial Girls' PG College

(Affiliated to University of Lucknow A++ NAAC Grade)

Near KKC Cant Road, Charbagh, Lucknow. Phone: 0522-7118745

Session 2026-27

S. No.: /2026-27

### Student Identity Card

Student Name: .....

Father's Name: .....

D.O.B.

Class

Subject

Mobile No.

Local Address: .....

Paste Recent  
Photograph

Principal






## **A.P. Sen Memorial Girls' PG College**


**Charbagh, Lucknow.**


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